

NORLIFT OF OREGON, INC.
POSITION DESCRIPTION
Service Technician

REPORTS TO: Service Manager

CLASSIFICATION: Non Exempt

DEPARTMENT: Road or Shop Service 140 or 145

Job Function:

Repairs machinery and mechanical equipment

Essential Functions:

- Examine machines and mechanical equipment to diagnose source of trouble. This includes diagnosing problems with electrical, hydraulics, LPG, internal combustion engines, diesel and gasoline.
- Dismantle machines and perform repairs that mainly involve the use of hand tools in removing, repairing and replacing parts.
- Replace broken or defective parts with items obtained from stock and order replacement parts for major repairs.
- Reassemble machines and make all necessary adjustments for proper operation.
- Complete legible service documents and submit them on a timely basis.
- Represent the company in a professional manner and comply with all company policies and procedures.
- Maintain work area/service van according to Company guidelines.
- Employ safe work habits.
- Attend periodic training sessions and safety meetings.
- Complete all work consistent with Company guidelines for productivity and quality.

Additional Responsibilities:

Qualifications:

- Sound mechanical aptitude and understanding of mechanical and electrical Operations.
- Ability to interpret technical manuals, drawings, and diagrams and any other technical data supplied by various manufacturers.
- Ability to lift parts and tools weighing up to 70 lb.
- Ability to lift and move up to 250 lb. with use of hoist apparatus.
- Must pass pre-placement drug and physical examination
- Must have 20-20 vision or vision corrected to 20-20 in both eyes.
- Must have good hearing in both ears.
- Ability to complete a work week without excessive physical or mental fatigue.
- Excellent written and oral communication skills
- Comfortable with using computers and diagnostic computer software.
- Valid drivers license with good driving record.
- Good work characteristics which include:

- Mature Judgment
- Acceptance of responsibility
- Self Motivated and Conscientious
- Great Customer service skills and communications with Customer
- Prompt, responsive, and courteous manner
- Productivity
- Flexibility to perform several tasks simultaneously
- Take initiative and be resourceful
- Personal characteristics
 - Positive Attitude
 - Team Player
 - Professional appearance and manner
 - Even temperament